



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2146), Telefax: 0121-2439127, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

No. SMC/GEN/M-60/4519

Date: 13.09.2023

To,

The Registrar
Swami Vivekanand Subharti University
Meerut.

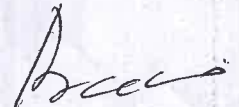
Sub: Agendas for 33rd Academic Council.

Dear Sir,

In reference to your letter no. U-713(33)/SVSU/2023/1637 dated 08-09-2023, we are sending the agendas for 33rd Academic Council. The Meeting of Faculty Board was conducted on 03-07-2023 at 02:00 PM in Committee Hall with the following agendas:

- Agenda 1** Increase of postgraduate seats
- Agenda 2** Revision of Mentor Mentee system
- Agenda 3** Review of activities of various clubs in SMC.
- Agenda 4** Introduction of Value Added Course in Paramedical
- a. Infection control and radiation protection in the radiology department
- b. Role of prosthetic eye in Cosmetic Surgery
- c. Role of sterilization and disinfection in hospital
- Agenda 5** Revision & Ratification of MHA ordinance
- Agenda 6** Any other agenda with the permission of chair.

The agenda are forwarded to you for your necessary action.


(Dr. Pradeep Bharti Gupta)
Principal & Dean



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No. SMC/GEN/M-60/

Date: 19.06.2023

To,


1. All HODs, Subharti Medical College
 2. Chairman, Humanities Club
 3. Chairperson, Hargovind Khurana PG Club
 4. Chairperson, BC Roy UG Club
- Subharti Medical College, Meerut.

Dear Sir/Madam,

A Faculty Board will be conducted on 03-07-2023 at 02:00 PM in Committee Hall with the following agendas:

- Agenda 1** Increase of postgraduate seats
- Agenda 2** Revision of Mentor Mentee system
- Agenda 3** Review of activities of various clubs in SMC.
- Agenda 4** Introduction of Value Added Course in Paramedical
- a. Infection control and radiation protection in the radiology department
 - b. Role of prosthetic eye in Cosmetic Surgery
 - c. Role of sterilization and disinfection in hospital
- Agenda 5** Revision & Ratification of MHA ordinance
- Agenda 6** Any other agenda with the permission of chair.

Kindly conduct Board of Studies in your department and send the agendas for faculty board & other relevant documents to the office of the undersigned by 30-06-2023.


(Dr. Pradeep Bharti Gupta)
Principal & Dean



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No. SMC/GEN/M-60/

Date: 05.07.2023

Minutes of Meeting of Faculty Board held on 03-07-2023

A meeting of Faculty Board was conducted on 03-07-2023 at 02:00 PM in Committee Hall under the chairmanship of Dr. Pradeep Bharti Gupta Dean & Principal, SMC.

The following members were present during the meeting.

1.	Dr. Pradeep Bharti Gupta	-	Principal & Dean
2.	Dr. Satyam Khare	-	Prof. & Head – Anatomy
3.	Dr. Jaskiran Kaur	-	Prof. & Head – Biochemistry
4.	Dr. Kiran Singh	-	Prof. & Head – Physiology
5.	Dr. Anjali Khare	-	Prof. & Head – Pathology
6.	Dr. Anita Pandey	-	Prof. & Head – Microbiology
7.	Dr. Surabhi Gupta	-	Prof. & Head – Pharmacology
8.	Dr. Bhawana Pant	-	Prof. & Head – Community Medicine
9.	Dr. Bhim Singh	-	Prof. & Head – Forensic Medicine
10.	Dr. Saurabh Singhal	-	Prof. & Head – General Medicine
11.	Dr. Arvind Krishna	-	Prof. & Head – Dermatology
12.	Dr. Sundeep Chaudhary	-	Prof. & Head – Psychiatry
13.	Dr. Eema Chaudhary	-	Prof. & Head – Respiratory Medicine
14.	Dr. Shashank Mishra	-	Prof. & Head – General Surgery
15.	Dr. Smriti Gupta	-	Prof. & Head – Obst. & Gynae.
16.	Dr. V. K. Malik	-	Prof. & Head – Ophthalmology
17.	Dr. P. K. Gupta	-	Prof. & Head – Paediatrics
18.	Dr. Parvez Ahmad	-	Prof. & Head – Orthopaedics
19.	Dr. Sanjay Kumar	-	Prof. & Head – ENT
20.	Dr. Bhawana Rastogi	-	Prof. & Head – Anaesthesia
21.	Dr. Mahesh Kumar Mittal	-	Prof. & Head – Radio-Diagnosis
22.	Dr. Pawan Parashar	-	Medical Superintendent
23.	Dr. Rahul Bansal	-	Chairmen Medical Humanities Club
24.	Dr. Shilpi Jain	-	Chairperson BC Roy UG Club
25.	Dr. Ruchi Tyagi	-	Coordinator, Principal Office



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Following members were not able to mark their attendance. - Nil

The Chairperson welcomed all the members and thanked them for giving their valuable time. The agendas were taken up and were discussed in detail with resolution.

1. **Agenda Item 1** - Increase in Postgraduate seats

Agenda 1 – Increase of Postgraduate seats in Departments of Medicine, Surgery, Obst & Gynaecology, Orthopaedics, pediatrics, ENT, Ophthalmology, Dermatology, Psychiatry, Respiratory Medicine, Anaesthesia, Radiodiagnosis and Emergency Medicine.

Discussion – The Head of Departments of Pre and Para clinical said that there is no need to apply for increase of seats in these branches. Dr. Kiran Singh said as a large number of clinical seats are available in various Medical Colleges, so its very difficult to get candidates in branches like Physiology and Anatomy. Dr. Satyam Khare put the data in front of the house that since 2019 no PG candidate has joined in Department of Physiology, Therefore will not be advisable to increase seats in Pre clinical subjects. Dr. Anjali Khare told that seats of Pathology are completely filled but she added that it is gradually becoming difficult to fill the seats so applying for increase of seats will not be a good decision in Para clinical branches. Head of Departments of clinical branches said that they will go for increase of postgraduate seats in their respective departments as their all seats get fill up and are very much in demand. They said that the number of seats in their departments have been communicated by Board of Studies to principal office. Dr. Pradeep Bharti Gupta asked the Medical Superintendent about the work load, clinical material, etc. Dr. Minhas told the house that more & more camps will be organized to increase the work load and some schemes will also be implemented which will provide hospital services at discounted rate. This will help in increasing the OPD as well as IPD.

S.N.	Course	Existing Seats	Applied For
1	General Medicine	12	14
2	General Surgery	15	4
3	Pulmonary Medicine	3	3
4	Psychiatry	3	3
5	Dermatology	3	3



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6	Ophthalmology	6	2
7	Paediatrics	3	6
8	Obstetrics & Gynaecology	4	6
9	Oto-Rhino-laryngology	2	4
10	Orthopedics	5	5+2
11	Anaesthesia	10	9
12	Radio-Diagnosis	5	10
13	Radiotherapy	---	4+1
14	Neuro Surgery	---	4
15	Cardiology	---	4

Resolution – The house unanimously decided to apply for increase of post graduate seats in the following departments.

Action to be taken by	Principal SMC
Timeline to complete the assigned task.	16 th September 2023

Agenda Item 2 – Mentor Mentee System

Agenda 2 – Revision of mentor mentee system

Discussion – Dr. Ruchi Tyagi Coordinator Principal office informed the house that the present system of mentor and mentee is facing difficulty in implementation. In the existing system mentees are allotted to a mentor for 5 years. When the students reach their final year they do not respond to the teachers of first year or second year and first year Students find it difficult to locate their mentors in hospitals. Dr. Satyam Khare said that the mentor mentee system should be revised. A mentor should be made from the professional in which a students are currently studying. So under new system it will be convenient for mentors to meet their Mentees and keep a track record of their academics & attendance. The mentor mentee booklets will be handed over to next mentor via Principal office.



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Resolution – All mentors agreed to the new mentor mentee system. A SOP of new& revised mentor mentee system was presented in faculty board and was decided for a quick implementation.

Action to be taken by	Vice Principal SMC, Coordinator Principal office
Timeline to complete the assigned task.	Within 2 days.

Agenda item 3 – Activities of various clubs.

Agenda 3 – To review the activities of various club.

Discussion – The chairpersons of Hargovind Khurana PG Club, B.C. Roy UG club, Medical Humanities club presented their list of activities in front of Chairperson Faculty Board. Dr. Pradeep Bharti Gupta showed satisfaction on the progress of clubs and encouraged them to keep up the good work.

Resolution – All members appreciated the hard work that the club members have put in and it was decided that club members will be extended full cooperation from all department, so that a large number of students are benefitted. by involving in various activities.

Agenda Item 4 – Introduction of value added courses in Paramedical

Agenda – 4 – Introduction of value added courses.

- a. Infection control and radiation protection in the radiology department
- b. Role of prosthetic eye in Cosmetic Surgery
- c. Role of sterilization and disinfection in hospital

Discussion – The Head of the department Paramedical Sciences informed the house that inclusion of these value added courses will enhance the skill and knowledge of paramedical students and will make them more employment table all the 3 above mentioned course are as per the latest needs of hospital secotr.

Resolution – Chairperson decided to send these value added courses to academic council for ratification.



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Agenda Item 5 – Revision of MHA ordinance

Resolution – Chairperson decided to forward the MHA ordinance for ratification in Academic Council.

Any other Agenda – nil

Dr. Pradeep Bharti Gupta thanked everyone and requested all the faculty members to start working for upcoming NMC inspections which the college will be facing after applying for increase in postgraduate seats.

(Dr. Pradeep Bharti Gupta)
Principal & Dean



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Action Taken Report of Faculty Board held on 2/3/2023

Agenda item no -1	To start M.Ch in Neurosurgery	The assigned task & Time line The portal for applying in NMC has opened on 15 th August and will be active till 16 th September 2023. The process of applying has started.
Agenda item no -2	To start DM Cardiology	The assigned task & Time line The portal for applying in NMC has opened on 15 th August and will be active till 16 th September 2023. The process of applying has started.
Agenda item no -3	To start course in Nuclear Medicine	The assigned task & Time line The portal for applying in NMC has opened on 15 th August and will be active till 16 th September 2023. The process of applying has started.

(Dr. Pradeep Bharti Gupta)
Principal & Dean